

LOUISIANA TAX FREE SHOPPING COMMISSION MEETING

Monday, June 10, 2019
World Trade Center of New Orleans
11th Floor, Suite 1120
365 Canal Street
New Orleans, Louisiana
10:00 AM

AGENDA

- 1. Call to order – Introductions**
- 2. Approval of Minutes of February 5, 2019 Meeting**
- 3. Program Status**
 - a. 10 Year Refund Center Activity Report
 - b. Program Status Report
 - c. TOPS Report
 - d. Transportation Report
- 4. Financial Statements**
 - a. FY 2018-2019 P&L Statement as of April 30, 2019
 - b. FY 2018-2019 Budget vs Actual Report as of April 30, 2019
- 5. Action Items**
 - a. Merchant Vessel Crewmember Discussion
 - b. Assistant Director Position
 - c. Handling Fee Increase
 - d. Refund Center Opening/Closings
 - e. Write Offs
 - f. BUDGET ITEMS
 - a. Proposed Travel Budget FY 2019-2020 Approval
 - b. Proposed Marketing Budget FY 2019-2020 Approval
 - c. Budget Comparison FY 18/19 – FY 19/20
 - d. Proposed Budget FY 2019-2020 Approval
- 6. Other Business**
 - a. Personnel Matters
 - b. Refund Center Procedures
- 7. Executive Session**
- 8. Adjourn**